

# MERCED COUNTY WORKFORCE DEVELOPMENT BOARD

1900 Airdrome Entry · Atwater, CA 95301 · (209) 724-2000 · Fax (209) 383-4039

## POLICY BULLETIN

MCWDB PB # 01-21	Date Released: March 24, 2021
To:	All Merced County Workforce Development Board Staff and Service Providers
From:	Erick Serrato, Merced County Workforce Development Board
Effective Date:	March 24, 2021
Subject:	Objective Assessment & Objective During National Emergencies
Responsible Official:	MCWDB Program Manager

The Workforce Innovation and Opportunity Act (WIOA) mandates that an Objective Assessment be administered to Youth, Adult, and Dislocated Worker program participants. Service Providers are to provide Objective Assessments at the enrollment process to assist in the development of a participant's WIOA Title I IEP/ISS. An Objective Assessment is part of the WIOA Title I program and includes a further analysis of the Initial Assessment results and formal testing as it applies to the Employment Plan (IEP/ISS). This can include the following:

• Basic skills (i.e. TABE, CASAS)	• Work values
• Identification of strengths	• Identification of prior work history
• Identification of workplace skills	• Family situation
• Work Readiness (i.e. WorkKeys)	• Service needs
• Career interests	• Reality Check
• Digital Literacy	• Financial Situation

Upon notification from the MCWDB Director of a national, state, or local emergency declaration, it is acceptable to enroll participants without conducting an Objective Assessment because of reasons out of our control (i.e. office is not open, participant cannot make it to the provider location, assessment is not available online) and if the below conditions are met:

1. Service Provider has exhausted all its own resources and avenues, including virtual, to conduct all of the Objective Assessment components.
2. Service Provider has not been able to gain all formal assessment results, acceptable to use in place of formal Objective Assessments if administered within the last six months, from the participant or a partner agency. These assessments include:
  - a. Adult School Assessments
  - b. College Assessments
  - c. Ability to Benefit (ATB) testing by training providers

Upon notification from the MCWDB Director that the national, state, or local emergency declaration has been lifted, complete Objective Assessments shall be conducted on all new participants.