



Chairperson: Leslie Abasta-Cummings
Director: Erick Serrato
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**Merced County Workforce Development Board
Executive Committee Meeting**

**Monday, January 25, 2021
8:00 a.m.**

<https://zoom.us/j/93499990057>
(No Passcode necessary)
Meeting ID: 934 9999 0057
Dial In: 1(669)900-6833

**NOTICE OF TEMPORARY PROCEDURES FOR
MERCED COUNTY WORKFORCE DEVELOPMENT BOARD MEETINGS**

Pursuant to California Governor Gavin Newsom's Executive Order N-29-20 issued on March 17, 2020, relating to the convening of public meetings in response to COVID-19 pandemic. Additionally, members of the Merced County Workforce Development Board (WDB) are allowed to attend the meeting via teleconference and to participate in the meeting to the same extent as if they were present. The Merced County Workforce Development Board meetings will be available through Zoom with the instructions as follows below:

1. Public Comment
 - Public comments on both non-agenda and agenda items will be taken via Zoom.
2. Merced County Workforce Development Board Meeting Zoom Instructions for remote Participants:
 - There are three ways to attend zoom meetings: over the phone, on a web browser, or through the Zoom App. Each meeting will have a meeting ID, which is a unique number associated with an instant or scheduled meeting.
 - i. Over the phone (Audio only): 1-669-900-6833
 1. It will ask you to enter the Meeting ID, enter 934 9999 0057 followed by the “#” key.
 2. Once you enter the Zoom meeting, you will automatically be placed on mute.
 3. Public Comment: If you are using a phone, please press the “*9” to raise your hand and the Zoom Facilitator will unmute you when your turn arrives.
 - ii. Via a web browser:
 1. <https://zoom.com/join>
 2. Enter Meeting ID 934 9999 0057
 3. Participant can launch audio through their computer or set it up through the phone.
 4. Once you enter the Zoom meeting, you will automatically be placed on mute.
 5. Public Comment:

- a. Select the "Participants Tab"
 - b. Click "Raise hand" icon, the Zoom Facilitator will unmute you when your turn arrives.
 - iii. Smart device Application:
 - 1. Select "JOIN A MEETING"
 - 2. The participant will be prompted to enter Meeting ID 934 9999 0057
 - 3. Participant can launch audio through their computer or set it up through the phone.
 - 4. Once you enter the Zoom meeting, you will automatically be placed on mute.
 - 5. Public Comment:
 - a. Select the "Participants Tab"
 - b. Click "Raise hand" icon, the Zoom Facilitator will unmute you when your turn arrives.

3. Public Comment Guidelines

- If participating on Zoom once you are selected, you will hear that you have been unmuted: State your first name and last name for the record.
- Each individual speaker will be limited to a presentation total of three (3) minutes.
- Please keep your comments, brief, to the point, so that as many people as possible can be heard. Your cooperation is appreciated.

Documents related to agenda items that are distributed to the WDB less than 72 hours prior to the meeting shall be available for public inspection at 1900 Airdrome Entry, Atwater, CA 95301 or visit our website at www.worknetmerced.com. Documents distributed to the WDB at the meeting by staff will be available at the meeting; documents distributed to the WDB by members of the public shall be made available after the meeting. This WIOA Title I financially assisted program or activity is an equal opportunity employer/program and auxiliary aids and services are available upon request to individuals with disabilities.

ALTERNATE AGENDA FORMATS: If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals with a disability requiring a modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may make these requests to the WDB at 209.724.2041.

PUBLIC COMMENT: Public comment will be available at the meeting for items not on the day's agenda or for comments on specific agenda items. The public is invited to attend the meeting remotely and provide public comment live at the designated times for public comment. These comments will be made part of the record.

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Agenda		
1. Call to Order	Roll Call of Members of the Board	Chair Abasta-Cummings Patricia Hinson
2. Public Opportunity	Public opportunity to speak on any matter of public interest within the Board’s jurisdiction, including items on the board’s agenda.	Chair Abasta-Cummings
3. Approval of Agenda	Approval of Meeting Agenda, or inclusion of additional item for discussion.	Chair Abasta-Cummings
4. Approval of Minutes	Approval of Executive Committee Meeting Minutes from December 3, 2020	Chair Abasta-Cummings
5. Chair Comments	Comments from the Chair of Merced County Workforce Development Board	Chair Abasta-Cummings
6. Director’s Comments	Synopsis of Meeting Agenda, comment on non-Agenda items, legislative updates, and other areas of interest	Erick Serrato
Administrative Items for Discussion		
7. High Performing Board Status	Award from the California State Workforce Development Board of High Performing Board Status, Awarded December 1, 2020	Erick Serrato Reyna Espinoza
8. Budget Reconciliation	Preliminary review of expenditures and revenues of the July 1, 2020-June 30, 2021 Program/Fiscal Year.	Erick Serrato Linda Gutierrez
9. Grants Update	Update of Grant Submissions and Awards	Erick Serrato

10. Board Vacancies	Discussion of existing Board Vacancies and Communication of nominating process	Erick Serrato
11. Marketing and Outreach	Formation of a Marketing working group to include Board leadership and staff support, exploring utilization of WIOA Funds	Erick Serrato
Career & Business Service Items for Discussion		
12. WIOA Youth RFP	Update on development of WIOA Youth RFP and procurement timeline	Erick Serrato
13. Small Business Support	Update of Ready2Open Business Support Program and enhanced communication strategies to businesses	Erick Serrato
Other Items for Discussion		
14. 501 c-3	Update on progress in the establishment of a Merced Worknet non-profit organization	Erick Serrato
15. Workforce Board Reports	Open reports from Members of the Board	Chair Abasta-Cummings
16. Future Agendas and Meetings	Future Items for Executive Committee meeting agenda of March 15, 2021, and meeting of the Full Workforce Board on February 18, 2021, both via Zoom	Chair Abasta-Cummings
17. Adjournment	Adjourning of Executive Committee Meeting	Chair Abasta-Cummings