

## Merced County Workforce Development Board Meeting Minutes



**Date/Time:** August 20, 2020 - 2:00pm

**Location:** Remote Access

**Members Present:**

Leslie Abasta-Cummings  
Michael Altomare  
Jorge De Nava Jr.  
Mark Hendrickson  
Steve Hobbs  
Joshua Lepper  
Amie Marchini  
Daron McDaniel  
Lynda Muñoz  
Terry Nichols  
Tim O'Neill  
Tim Robertson  
Vinton Thengvall  
Steve Tietjen, Ed.D.  
Greg Vincelet  
Chris Vitelli, Ed.D.

**Members Absent:**

Satvir Arias  
Margarita Cabalbag  
Amie Marchini

**Others Present:**

Reyna Espinoza  
David Mirrione  
Holly Newlon

Call to Order/Roll Call: Chair Abasta-Cummings called the meeting to order at 2:02 p.m.

1. Public Comment: Chair called for public comments; there were no public comments.
2. Agenda Approval: Staff recommended the approval of the meeting agenda.

Motion by Daron McDaniel, second by Steve Tietjen, Ed.D. to approve the meeting agenda; carried by unanimous roll call vote.

3. Chair Report: Chair Abasta-Cummings welcomed everyone to the August 20<sup>th</sup>, 2020 Merced County Workforce Development Board meeting.
4. Director Report: Director Mirrione extended gratitude to all of the Board Members in attendance. Director Mirrione provided a brief update on the Workforce Development Board (WDB) Director recruitment. Director Mirrione also mentioned that the WDB staff has risen to the occasion during these unprecedented times and were working hard to ensure services were readily available for both businesses and job seekers.

## **Consent Calendar**

5. Approval of the Consent Calendar:
  6. Approve June 11, 2020 Meeting Minutes
  7. Review and Accept Adult and Dislocated Worker Performance Operating Plans
  8. Review and Accept Youth Performance Operating Plans
  9. Review and Accept Business Report Dashboards
  10. Review and Accept Fiscal Report Dashboards

Motion by Daron McDaniel, second by Mike Altomare to approve the Consent Calendar (Items 6-10) as with corrections to the spelling of Board Member Vitelli's last name and the date for the next Board Meeting; carried by unanimous roll call vote.

## **Presentations**

11. Worknet Merced County COVID-19 Update

Director Mirrione provided an update on the Departments response to the COVID-19 pandemic. Director Mirrione discussed the Adult program, the Reopenmercedcounty.com website, the Ready2Open Small Business Assistance Program, and the National Dislocated Worker Emergency Grant which is supporting the County's contract tracing efforts.

Steve Tietjen, Ed.D. and Holly Newlon of the Merced County Office of Education gave a brief update on the WIOA Youth Program known as EMPOWER.

12. 501(c)(3) Nonprofit Formation Update

Director Mirrione informed the board that the 501c3 formation documents have been completed and he is waiting for the next Workforce Board Director to be hired before filing the formational documents.

13. WDB Administration Office Relocation Update

Director Mirrione provided a brief update on the status of the WDB's Administrative Office to the Castle Commerce Center.

14. Approve the amended Program Year 2020-2021 Budget for the Department of Workforce Investment and forward to the Merced County Board of Supervisors for adoption.

*Note: Board Member Daron McDaniel had to leave the meeting after Item #13 and was not present for the vote. Board Member Steve Tietjen, Ed.D. recused himself for this item and was placed in the Zoom waiting room until the discussion and voting were complete.*

Director Mirrione provided an overview of the revised Program Year 2020-21 budget for the Department of Workforce Investment and recommended its approval and to forward it to the Merced County Board of Supervisors for adoption at the Final Budget Hearings on September 29, 2020.

Motion by Tim O'Neill, second by Mike Altomare to approve the amended Program Year 2020-2021 Budget for the Department of Workforce Investment and forward to the Merced County Board of Supervisors for adoption.

Motion carried by a 13-0 vote with Board Member Tietjen recusing and Board Member McDaniel not voting.

15. WDB Member Reports

There were no WDB member reports given.

16. Possible Direction for Future Agenda Items

There were no future agenda items requested.

17. Upcoming Merced County Workforce Development Board Meeting: October 15, 2020, 2:00 p.m.,  
Location to be determined

**Chair Abasta-Cummings adjourned the meeting at 3:09 p.m.**