

**Workforce Development Board (WDB)  
UC Merced Downtown Campus Center  
655 W. 18<sup>th</sup> Street, Room 190  
Merced, CA 95340  
June 13, 2019, 2:00pm  
Meeting Minutes**

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**Members Present:**

Michael Altomare	Daron McDaniel	Tim Robertson
Leslie Abasta-Cummings	Jack Mobley	Stergios (Steve) Roussos
Jorge De Nava Jr.	Steve Newvine	Vinton Thengvall
Mark Hendrickson	Terry Nichols	Greg Vincelet
Joshua Lepper	Tim O'Neill	

**Members Absent:**

Daniel Caris	Steve Hobbs	Steve Tietjen, Ed.D.
Margarita Cabalbag	Amie Marchini	
David Dees	Peter Schuerman, Ph.D.	

**Others Present:**

Reyna Espinoza	Nick Loret de Mola	David Mirrione
Daniel Patterson	Holly Newlon	Daphne Post
Alma Anguino	Penny Weaver	

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1. Call to Order/Roll Call: Board Chairperson, Mr. Michael Altomare, called the meeting to order at 2:02 p.m.
  2. Approval of Agenda: It was *M/S/C Newvine/Abasta-Cummings* to approve the agenda as published.
  3. Approval of Minutes: It was *M/S/C Roussos/Mobley* to approve the April 29, 2019 Special Meeting Minutes as submitted.

***Abstentions: Abasta-Cummings, Hendrickson***

4. Public Opportunity to Speak: None.
5. Chair Comments: Mr. Michael Altomare shared that this is his last meeting as chair. He expressed his appreciation for everyone's support. Mr. Altomare commented on the progress in the Worknet Merced County organization and has loved the discussions over the years.
6. Director Comments .....David Mirrione

Mr. David Mirrione welcomed everyone to the meeting, and announced that two presentations are slated on the agenda with the first by MCOE regarding the Youth Program, and the second by Daniel Patterson, One-Stop Operator regarding collaboration with partners, and work on the Hallmarks of Excellence. Mr. Mirrione commented about several of the new initiatives at the State level, and that he will provide updates to the Board as implementation progresses.

7. Action/Discussion

- a. Election of Board Officers .....David Mirrione 6  
Mr. Mirrione reviewed with the Board Members that Steve Hobbs, Steve Roussos, and Greg Vincelet were appointed during the April 29, 2019 Special Board Meeting to serve on the Nominations Committee as the Board’s bylaws call for two-year elections of Board Officers.  
The Nominations Committee provided the following slate of candidates to Mr. Mirrione for consideration by the full Board:

Chair: .....Leslie Abasta-Cummings  
1<sup>st</sup> Vice Chair: .....Nomination from the Floor  
2<sup>nd</sup> Vice Chair: ..... Vinton Thengvall  
At Large: .....Jack Mobley  
At Large: .....Nomination from the Floor  
Executive Committee Positions Not Up For Election:  
Immediate Past Chair: .....Mike Altomare  
Member Representing the Member County Board of Supervisors: .....Daron McDaniel

Chairperson Altomare called for nominations from the floor for 1<sup>st</sup> Vice Chair and At Large Officer. It was *M/S Abasta-Cummings/McDaniel* that Steve Newvine serve as 1<sup>st</sup> Vice Chair. It was *M/S Altomare/Hendrickson* that Tim O’Neil serve as At Large Officer. It was *M/S/C McDaniel/Mobley* to approve the slate of Board Officers serving July 1, 2019 through June 30, 2021.

- b. 2019-20 Budget.....David Mirrione 8  
Mr. David Mirrione informed the Board that the budget has been presented through the county budget process, and after presentation to the Executive Committee, was approved on May 24, 2019. If approved by the Board, the budget will be presented for approval via the county budget hearings scheduled for June 18, 2019. Mr. Mirrione reported next steps of closing the fiscal year, analyzing for any carry over, and returning to the Board at the August meeting with the final budget for PY 2019-20. Following approval by the Board, Mr. Mirrione will process the budget through the county budget and return to the Board of Supervisors with the executed budget including final allocations for approval on September 10, 2019.

It was *M/S/C Roussos/Abasta- Cummings* to approve the 2019-20 Budget.  
**Abstention: McDaniel**

- c. Regional and Local WIOA Plan Modifications .....David Mirrione 10  
Mr. Loret de Mola reported that about 15 meetings, 21 forums, and six meetings specifically about reentry and employment with justice involved individuals, were convened throughout the San Joaquin Valley and Associated Counties Region to complete the Regional Plan Modification update. Worknet Merced County is the Regional Organizer and lead for the regional plan update. Both the Regional Plan and the Local Plan Modifications for the eight county Boards in the SJVAC Region were submitted together to the State on March 13, 2019. The State has reviewed the plans and given preliminary approval to proceed with approvals from the Workforce Development Board and the Board of Supervisors. Mr. Loret de Mola stated that everyone in the Region did a phenomenal job.

It was *M/S/C Lepper/Hendrickson* to approve regional and local plan modifications.

- d. WIOA MOUs Phase I and Phase II.....Nick Loret de Mola 11  
Mr. Mirrione called on Mr. Loret de Mola to provide an informational update, and to describe the process for developing the MOU. Mr. Loret de Mola reported that the MOU comes up every three years and how cost sharing is determined for the Merced and Los Baños offices. He said that right now, we partner with EDD. Mr. Loret de Mola discussed the overarching goal of the MOU as an opportunity to work together with partners, and that the MOU compiles information from 14 partners including budgets, and services. The MOU provides a clear picture of what is available in the system. Mr. Loret de Mola is working to obtain all of the required signatures. The MOU will be brought back for approval and presented for approval to the Board of Supervisors.

*No action was taken.*

8. Presentations

- a. EMPOWER Youth Program.....Holly Newlon  
Holly Newlon, MCOE Director of College and Career, and Daphne Post, MCOE Coordinator of the EMPOWER Youth Program, presented information about EMPOWER, a partner program serving out-of-school, at-risk youth ages 18-24. Ms. Newlon and Ms. Post discussed the program components including paid and/or unpaid work experience, employability skills training, leadership development, and post-secondary education opportunities including career technical education. A WIOA Youth Work Experience participant placed in the EMPOWER program shared her background and EMPOWER success story with the Board.
- b. One Stop Operator 2018-19 Update .....Daniel Patterson  
Mr. Patterson provided the Board with background about his consulting role in bringing partners together, and an overview of activities he has facilitated with partners including the recent training day, partner resource guide, and common referral form draft completed by the group. He shared that a major focus is to examine how the partners can leverage limited revenue to focus on maximizing the kinds of services the clients need. To do that, Mr. Patterson said that the partners met for a training day to learn about each other’s scope of work, getting that information out to front line staff, looking at what we are doing really well, and pushing best practices out to other partners so that opportunities to improve are identified. The second piece in this work is referring clients to others for other services. Mr. Patterson reported that the paper referral form is a temporary work-around until the State fixes the referral module in CalJobs. Mr. Patterson related the partner’s work to the Hallmark of Excellence #3 “The AJCC actively supports the One-Stop system through effective partnerships.” Mr. Patterson reported that the next partner-meeting day is scheduled for August 6, 2019.

9. Reports

- a. 2018-19 WIOA Adult Services Dashboard Report.....Reyna Espinoza 12  
  
Program Manager Reyna Espinoza reported that the end of fiscal year is approaching, and goals are being evaluated.
- b. 2018-19 WIOA Youth Services Dashboard Report.....Nick Loret de Mola 20  
  
Mr. Loret de Mola reported that this is the first year assessing many of the goals, and that next year, the increase in enrollments to 245 including west side is exciting.
- c. 2018-19 Worknet Business Services Dashboard Report .....Reyna Espinoza 22

Mrs. Espinoza presented the new “Employer Connect” brochure, which shares contacts in a coordinated way. She reported that two job fairs were held in May at Delhi High School and in Los Baños. The Business Services Team assisted Delhi High School with a job fair that featured mock interviews for students on one side of the building, and employers on the other side. Central Valley Opportunity Center catered the event.

- d. 2018-19 Fiscal Dashboard Report .....David Mirrione 26  
Mr. Mirrione discussed that the fiscal reports are different from the budget, and are more of a grants report. He shared that everything is moving according to plan and timing requirements of the grants.

10. Next Meeting: 2:00 pm, August 8, 2019

Location: UC Merced Downtown Center, 655 W 18th St, Rooms 105 & 106, Merced, CA 95340

- 11. Adjourn .....Mike Altomare  
It was *M/S/C Lepper/Abasta-Cummings* to adjourn the meeting at 3:29 p.m.