



**Workforce Development Board (WDB)  
Executive Committee Meeting  
Department of Workforce Investment  
1205 W. 18<sup>th</sup> Street, Merced, CA 95340  
November 13, 2018, 8:00am  
Meeting Minutes**



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**Members Present:**

Michael Altomare  
Daron McDaniel

Leslie McGowan  
Tim O'Neill

**Members Absent:**

Steve Newvine

**Others Present:**

David Mirrione

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1. Call to Order/Roll Call: The Chair called the meeting to order at 8:02 a.m. and roll call was taken.
2. Approval of Agenda: It was *M/S/C O'Neill/McDaniel* to approve the agenda as submitted.
3. Approval of Minutes: It was *M/S/C O'Neil/Newvine* to approve the September 17, 2018, meeting minutes as submitted.
4. Public Opportunity to Speak: None.
5. Chair Comments: None.
6. Director Comments: None.
7. Actions:
  - a. **Board Membership – Jorge De Nava Jr (Central Valley Occupational Center).** It was *M/S/C McGowan/O'Neill* to approve the proposed board appointment.
  - b. **Request for Proposal: WIOA Monitoring.** It was *M/S/C O'Neill/McGowan* to approve the item as submitted.
8. Discussion
  - a. **501(c)(3) Nonprofit Update.** Director Mirrione delivered a presentation showing the various 501(c)(3) Workforce Development Board models used throughout the state. This presentation will be provided to the full WDB at its December meeting.
  - b. **2018-19 WIOA Section 188 Monitoring Results:** Mr. Mirrione reported that there were no findings cited in the recent WIOA Section 188 Monitoring.

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- c. **US Conference of Mayors Workforce Development Council Appointment:** Mr. Mirrione announced that he has been selected to serve on the US Conference of Mayors Workforce Development Council.
  - d. **Regional Update:** Mr. Mirrione provided a brief update regarding the regional activities of the WDB. Mr. Mirrione provided a progress update on the Regional Plan Update due on March 31, 2019.
9. Reports:
- a. **2018-19 Business Services Dashboard Report:** The report was reviewed with a brief discussion.
  - b. **2018-19 WIOA Adult Services Dashboard Report:** The report was reviewed with a brief discussion.
  - c. **2018-19 Youth Services Dashboard Report:** The report was reviewed with a brief discussion.
  - d. **2018-19 Fiscal Dashboard Report:** The report was reviewed with a brief discussion.
  - e. **Program Year 2017 WIOA Performance Measures Report:** The report was reviewed with a brief discussion.
10. Next Meeting: 8:00 a.m., Monday, January 14th, 2018 – Location: 1205 W. 18<sup>th</sup> Street, Merced, CA
11. Adjournment: It was *M/S/C MCDaniel/O'Neill* to adjourn the meeting at 9:37 a.m.