

Chairperson: Leslie Abasta  
Director: Erick Serrato  
Phone: (209) 724-2100  
Fax: (209) 383-4039



**Merced County Workforce Development Board  
Executive Committee Meeting**

**Monday, January 12th, 2025; 9:00 a.m. – 10:00 a.m.**

Meeting Location:

1900 Airdrome Entry, Atwater, CA 95301

**Public Comment:** If you wish to speak on a matter that does NOT appear on the agenda, you may do so during the Public Opportunity to speak. Please state your name and address for the record. Each speaker will be limited to three (3) minutes.

**Agenda Items:** Public opportunity to speak on items on the Workforce Development Board WDB Agenda will be heard following announcement of each section or subsection of the Agenda. In order that interested individuals have an opportunity to speak, any person addressing the WDB will be limited to a maximum of three (3) minutes per section or subsection of the Agenda.

**Agendas and Minutes:** All supporting documentation is available for public review at 1900 Airdrome Entry, Atwater, CA 95301 or visit our website at [www.worknetmerced.com](http://www.worknetmerced.com) during regular business hours, 8:00 a.m. to 5:00 p.m., Monday through Friday. (Except holidays). Any material related to an item on this Agenda submitted to the WDB, after distribution of the Agenda packet, is available for public inspection at 1900 Airdrome Entry, Atwater, CA 95301.

**Reasonable Accommodations:** Persons, who require accommodation for disability in order to review an agenda, or to participate in a meeting of the WDB per the American Disabilities Act (ADA), may obtain assistance by requesting such accommodation in writing addressed to Merced County Workforce Development Board Admin Office or telephonically calling (209) 724-2000 or Erick Serrato (209) 724-2041. Any such request for accommodation should be made at least 72 hours prior to the scheduled meeting for which assistance is requested.

**Committee Quorum and Action:** A Quorum of the WDB Executive Committee shall consist of four (4) members. Actions by the committee shall require a majority vote (four (4) votes or more) of the total membership of the Committee. When there is no Quorum present at the scheduled start time of the meeting, the meeting will be adjourned and agenda items will be discussed at the next regularly scheduled meeting.

All regular WDB Executive meetings are held in-person every other month on one Monday of the month at 9:00 a.m. and location is 1900 Airdrome Entry, Atwater, CA 95301

<b>Agenda</b>		
1. Call to Order	Roll Call of Members of the Board	Chair Leslie Abasta
2. Public Opportunity	Public opportunity to speak on any matter of public interest within the Board's jurisdiction, including items on the Executive Committee agenda.	Chair Leslie Abasta
3. Approval of Minutes	Approval of Executive Committee Meeting Minutes from August 18, 2025.	Chair Leslie Abasta
4. Chair Comments	Comments from the Chair of Merced County Workforce Development Board.	Chair Leslie Abasta
5. Director's Comments	Synopsis of meeting Agenda, special project and partnership updates, local workforce data, legislative news, and other areas of interest.	Erick Serrato
6. Fiscal and Monitoring Update	Update on Monitoring and Compliance activity.	Erick Serrato Linda Gutierrez
7. Facilities Update	Update on Merced, Castle and Los Banos Centers, with revised dates for public opening events and construction completion.	Erick Serrato
8. Grant Updates	Update on status of existing grants and recent applications, including funding awards, expirations, and key milestones.	Erick Serrato
9. Board Recruitment	Discussion of current vacancies and recruitment opportunities with focus on specific industry sectors.	Erick Serrato Chair Leslie Abasta
10. Board Transition	Update about transition plan to Prospero.	Erick Serrato
11. Key 2026 Activities	Discussion and update on the revised key dates for the 2026 Calendar Year.	Erick Serrato
12. NAWB Conference	Discussion of Board and staff participation in the 2026 National Association of Workforce Boards (NAWB) Conference, including proposed attendees, travel logistics, and anticipated outcomes.	Erick Serrato
13. Formation of the Prospero Wellness Fund	Discussion proposal to establish the Prospero Wellness Fund with the Merced County Community Foundation.	Erick Serrato
14. Adjournment	Adjourn Executive Committee Meeting.	Chair Leslie Abasta

Next Executive Committee Meeting. Monday, March 9<sup>th</sup>, 2026